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SECURITY INFORMATION

Executive Registry

2 MAR 1953

MEMORANDUM FOR: Deputy Director (Administration)
THROUGH: Classification and Wage Division
SUBJECT: Realignment of Responsibilities Within
Contact Division, Office of Operations

1. PROBLEM--To reorganize Headquarters, Contact Division, OO, in order to separate and improve the efficiency of the Division's collection and support processes and to provide for better control and audit of all foreign positive intelligence prior to its release.

2. FACTS BEARING ON THE PROBLEM--

a. Subsequent to the issuance of DCI memorandum dated 9 July 1952, "Protection of Sources and Dissemination of Information", the Assistant Director for the Office of Operations directed that the Chief, Contact Division assume greater control over the auditing and releasing of foreign positive intelligence information; and that stricter control be exercised within Contact Division to insure source protection and the proper handling of internal security and counterespionage information.

b. Analysis of Contact Division operations in order to determine how best to comply with these directives, revealed that headquarters operations could be more effectively carried on if certain changes were made in the functions and assigned responsibilities of the Special

c. The organizational changes recommended in this paper have been in effect experimentally for some five months. They have worked well. All benefits expected from them have been realized.

d. A realignment of responsibilities within Contact Division headquarters can be effected without an increase in the slots provided by its approved Table of Organization. However, a change in the duties and responsibilities of certain positions will require reclassification. (See Tab C)

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KCA 3/14/53

Approved For Release 2000/04/14 : CIA-RDP78-03568A000600120018-3
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Next 1 Page(s) In Document Exempt

Approved For Release 2000/04/14 : CIA-RDP78-03568A000600120018-3